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### **Data Protection and GDPR**

Dear Valued Customer/Supplier,

With the new GDPR updates to Data Protection law set to commence on 25th May 2018 regarding safe management, administration and protection of personal data, we require data from your company to enable Stride Supplies Ltd to continue to trade with yourselves.

The Data required from your company will enable us to:

Deliver to, order from, invoice to, pay for and receive payment for goods ordered. This information consists of your company name, company address (including email addresses), company telephone numbers (landline and mobile), fax numbers, contact names, VAT number and company bank details. This data is to be used for all transactions necessary to enable Stride Supplies Ltd to fulfil their business commitments and responsibilities for a period relating to, and not exceeding 7 trading years.

Your company data is used by all employees at Stride Supplies Ltd and we are committed to securely store data within our company at all times. Please let us know at your earliest convenience should there be any changes to your company data that we hold.

Your details will not be released to any third parties without your prior consent.



**Stephen Hemming**

**Managing Director**

